

ACS College of Engineering

(Approved by AICTE, New Delhi, Govt. of Karnataka & Affiliated to Visvesvaraya Technological University, Belgaum)

Sponsored by: MOOGAMBIGAI CHARITABLE AND EDUCATIONAL TRUST







6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

1. Performance Based Appraisal System for Teaching Staff:

The Institution strictly follows all the requirement of recruitment and promotional policies as stipulated by the University, All India Council for Technical Education (AICTE) and Government of Karnataka. The performance of each faculty member is assessed according to the feedback taken after every Internal Assessments. It is analyzed and given suggestions for their area of improvement.

All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme every year based on the self-appraisal report and Principal's assessment appraisal is done every year. Their respective HODs communicate the staff members who have low performance and a list of such staff members is sent to the management. The management then interacts one to one with these staff members and tries to figure out their problems, difficulties for improving their performance.

2. Non-Teaching Staff

The performance of each Non-teaching Staff member is assessed according to the feedback taken by faculties and HOD and given suggestions for their further improvement based on the self-appraisal report and HOD's assessment appraisal is done every year. The system is transparent. Based on the reviews, the report is submitted to the management for further necessary action.

Campus

207, Kambipura, Mysore Road, Bengaluru - 560 074 Ph: 080 - 2974 8222, 2974 8333 Fax: 080 - 2974 9988 E-mail: info@acsce.edu.in, principal@acsce.edu.in

A.C.S. Codders Co. Co. Kamerpura Myenesebas, Co. Kandelos South

Principal











APPRAISAL FORM FOR TEACHING STAFF

1. Nam	ne :			
2. Des	signation :			
3. Dep	artment :			
4. Date	e of Joining :			
5. Edu	cational Qualification :			
6. Add	itional Qualifications :			
7. Tota	al Years of Experience :			
8. Jour	nal Publications (National / Internation	onal):		
Sl.No.	Name of the Journal with ISSN No.	Title of the Paper	Volume & Page Nos.	Year and Month of Publication
9. Con	ferences Attended (National / Interna	tional):		
Sl.No.	Name of the Conference	Title of the Paper in the Proceedings / Presentation	Volume & Page Nos.	Year and Month of Publication
10. Bo	ok Publications:			
SI.No.	Title of the Book	Name of Publisher	Month & Year of Publication	ISBN No.
11. Tra				

Sl.No.	Name of the Training Programme / Workshop / Seminar / FDP	Organized By (Venue)	Duration & Year	Sponsoring Authority (AICTE/IEEE/ISTE etc.)
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A.C.S. College of Engineering Kambioura, Mysore Road, Kengeri Hobii 12. Projects undertaken / Training Programmes / FDPs / Workshops / Seminars organized.

Sl.No.	Title of the Project / Training Programme / FDP / Workshop / Seminar	Funding Agency/ Source of Fund	Amount	Project Duration & Year	Status (Completed / Ongoing)

13. Consultancy Projects undertaken:

Sl.No.	Title of the Consultancy Project	Name of the Client Organization	Amount Received	Project Duration & Year	Status (Completed / Ongoing)

14. Patents:

Sl.No.	Title of the Invention / Innovative Concept / Product / Project	Details of Patent Published (in the Patent Office Journal) / Patent Granted / Related Details	Year

15. Contributions to Institution:

Academic / Administrative			

16. Academic achievements:

Sl.No.	Name of the Subjects handled in the Even and Odd Semester (19-20 and 20-21 AY)	Pass %	Achievements
1			
2			
3			
4			

17. Faculty Interaction with outside world (Conference Session Chair / Guest Lecture / Editorial Board Membership / Reviewer for Journals / Paper Publication / R&D and Consultancy Projects / Academic Peer etc.):

Sl.No. Type of Interaction		Details	Year	

18. Membership of Professional Bodies (ISTE/, IEEE/ CSI/ IEI etc.):

Sl.No.	Name of the Professional Body	Membership Category (Member/Life Member/Fellow etc.)	Membership No.	Year of Registration

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19. Research Guidance:

Sl.No.	Name of the Scholar	Reg. No. of the Scholar	Area of Research	Title of the Thesis	Status of Research	Year of Confirmation

20. Any other relevant information:	
Declaration:	
I hereby declare that the information provide knowledge and belief.	d above is true and correct to the best of my
Date:	
Place:	Signature of the Faculty
HOD COMMENT:	
PRINCIPAL COMMENT:	

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APPRAISAL FORM FOR NON-TEACHING STAFF

Name :
 Designation :
 Department/Section :
 Date of Joining :
 Qualification :
 Details of current responsibilities:

Lab In charge Faculty Assessment:

Appraisal Category	Excellent	Good	Satisfactory	Poor
	4	3	2	1
1.PROFESSIONAL COMPETENCE				
Knowledge of rules, regulation and procedure				
Ability to orgranize work and carry it out				
Ability and willingness to take up additional load in times of exigencies				"Italia
Ability to learn new duties			-	
Capacity to supervise			3117	
2.QUALITY OF WORK				
Ability to maintain Files/Records				
Accuracy &Speed of work				
Neatness & Tidiness of work				Tona o
Completion of work on schedule				

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HOD ASSESSMENT:

HOD COMMENT:

Approical Catagory	ategory Excellent Good Satisfactory Poor 4 3 2 1					
Appraisal Category	4	3	2	1		
1.PROFESSION	NAL COMPET	ENCE				
Knowledge of rules, regulation and procedure						
Ability to orgranize work and carry it out				10		
Ability and willingness to take up additional load						
in times of exigencies						
Ability to learn new duties						
Capacity to supervise						
2.QUALITY OF WORK						
Ability to maintain Files/Records						
Accuracy &Speed of work	_ =					
Neatness & Tidiness of work						
Completion of work on schedule						
3.PERSONAL (CHARACTERI	SITCS	***************************************			
Regularity						
Punctuality						
Interaction with colleagues and students						

RINCIPAL COMMENT:	<u> </u>	
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